

## Agents

### Manual Verification of Inspection

WebSub will electronically verify inspection; however, manual verification may be made when an inspection record is not available. Follow the steps below to manually verify inspection when prompted by the application.

The ability to manually verify inspection is given to agent locations by the county. To verify inspection manually, the Vehicle Inspection Report (VIR) must be provided by the customer.

Step 1. When prompted, ask the customer to provide you their VIR and select "Yes." Proceed to Step 2. If you select "No" you will be prompted to ask if the vehicle is out-of-state. If it is, proceed with renewal. If not, the customer

should be instructed to complete a passing inspection or provide their VIR.

*Note: If the customer needs a copy of their VIR, they can request one from any inspection station.*

**Renew Registration - Vehicle Record**

**\* ERROR - 5053 - A CURRENT PASSING VEHICLE INSPECTION IS REQUIRED TO RENEW REGISTRATION.**

MCLENNAN County Renewal

Vehicle Information	Fees Due
Plate: GRDDG	WINDSHIELD STICKER 54.00
Plate Type: PLPC111	REG FEE-DPS 1.00
VIN: 3D7MX48C36G219211	CNTY ROAD BRIDGE ADD-ON FEE 10.00
Document Number: 10720038817092644	CHILD SAFETY FUND 1.50
Model Year: 2012	AUTOMATION FEE 1.00
Make/Model: DODG	
Expiration Date: 11 / 2014	<b>Total \$67.50</b>

Unable to validate insurance, does the customer have valid insurance information? ☒ Yes ☐ No

Unable to verify inspection, does the customer have a valid Vehicle Inspection Report? ☐ Yes ☒ No

Is the vehicle out of state? ☐ Yes ☒ No

#### Vehicle Registration Renewal

Step 2. Verify from the VIR that the vehicle has a passing inspection and select "Yes".

*Note: If the vehicle does not have a passing inspection, and the VIN matches, there is no need to continue forward, instruct the customer to complete a passing inspection.*

**Vehicle Inspection Verification**

Did the vehicle pass inspection? ☐ Yes ☒ No

Date of Inspection

Type of Inspection

#### Vehicle Inspection Pop-up

Step 3. Verify the VIN on the VIR matches the VIN on the renewal notice.

Step 4. Locate the Inspection date from the VIR and enter it into WebSub.

*Note: The application will calculate whether the inspection is current and will not allow you to process the renewal if it is not.*

Step 5. Locate the Inspection type from the VIR and select the same type in WebSub from the dropdown.

Step 6. Select “Continue”

Step 7. Select “Process and Print Sticker”.

*Note: If the state's portion of the inspection fee is due at time of renewal, WebSub will calculate the amount and include it in the total amount due.*

Fees Due	
WINDSHIELD STICKER	50.75
REG FEE-DPS	1.00
CNTY ROAD BRIDGE ADD-ON FEE	10.00
CHILD SAFETY FUND	1.50
AUTOMATION FEE	1.00
INSPECTION FEE	10.25
Total	\$74.50

Vehicle Registration Renewal Page

SHOW REPORT FOR TEXAS VEHICLE REGISTRATION

TEXAS VEHICLE INSPECTION REPORT  
Safety & Emissions Inspection

VEHICLES FAILING EMISSIONS TESTS MAY BE ELIGIBLE FOR UP TO \$600 IN REPAIR ASSISTANCE. FOR MORE INFORMATION, VISIT [www.drivecleanmaching.org](http://www.drivecleanmaching.org) OR CALL 1-800-913-3321.

Vehicle Identification

Test Date/Time: 04/03/2015, 14:53  
Test and Type: Initial - OBDII  
Insp. Type: TSI0BD  
Version/Test Number: 1307/103293  
License Number: SAMPLE  
Vehicle ID Number: 87654321XYZ125505  
Vehicle Make: Ford  
Vehicle Model: Countour  
Vehicle Year/Type: 2011/Passenger Car  
Engine Size/Cyl/Ign: 4000/6\_D  
Authorization Number: 143F9241BoP550567  
Transmission/GPW: Automatic/5500  
Odometer/Fuel Type: 56000/Gasoline

Station Name: Station #/A  
Station Address:  
Station City:  
Station Zip Co:  
Inspector First:  
Inspector Last:  
Safety Inspect:  
Safety Repair:  
Emissions Test:  
Emissions Rep:  
Total Inspect:

Status of Bulb Check:  
MIL Cmd Status: Off  
MIL:  
Engine On: Pass  
Engine Off: Pass

Monitors:  
Misfire: Not Ready  
Fuel Sys: Ready  
Comp Cmpnt: Ready  
Catalyst: Ready

Status:  
Not Ready  
Ready  
Ready  
Ready

Monitors:  
Heated Cat: Evap:  
2nd Sys: Air Cond:

Fault Codes: No Codes Present  
Gas Cap Integrity: Pass

Overall Results: PASS

Congratulations, your vehicle has passed the emissions (I/M) test portion of your safety inspection condition, you are doing your share for clean air. You are also saving money on gas and extra control equipment to working as it should.  
I certify that I have properly performed the emissions test according to state regulations and as appointed inspector, hereby certify that I have physically examined the manufacturer's vehicle described above.

1st barcode here  
2nd barcode here

Vehicle Inspection Connection (VIC)

Texas Department of Public Safety  
Vehicle Inspection Report

Overall Result: Pass  
Test Date/Time: 09/15/2014 08:08 PM  
Inspection Type: SAFETY  
Inspection Exp Date: 09/30/2015

Fees  
Station Inspection Fee: \$14.50  
State Inspection Fee: \$0.00  
V130 Cost: \$0.00  
Repair Cost: \$0.00  
Total Cost: \$14.50

Vehicle Information

Vehicle Type: Passenger Car  
Year: 2013  
Make: HONDA  
Model: ACCORD  
VIN: SAMPLE1YRPA556  
License Number: TX SAMPLE1  
Odometer Reading: 28887  
Insurance Exp: 01/01  
Insurance Mileage Exp:

Station Information  
Station #: 06011116  
Station Name: AISD VEHICLE INSPECTION GARAGE  
Station Address: 12170 OLTORF ST  
AUSTIN, TX 78704  
Inspector Name: MICHELLE ARRIAGA

Inspection Information  
Certificate Type: ONE YEAR SAFETY ONLY  
Certificate #: G59599999  
V130 Certificate #:  
Test Type: INITIAL


I certify that I have properly performed the vehicle inspection according to the state regulations and procedure manuals, and as the undersigned duly appointed inspector, hereby certify that I have physically examined the manufacturer's vehicle identification number of the motor vehicle described above.

Certified Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sample VIR for Emissions Counties

Sample VIR for Safety Only Counties

Rev. 2/15

  
Texas Department of Motor Vehicles